# S:\Media\Logos\logos for printing\NHPlogoColor_floating.png

## Please submit this form by email: [natural.heritage@ncdcr.gov](mailto:natural.heritage@ncdcr.gov)

**Or mail:**

N.C. Natural Heritage Program

Information Request

1651 Mail Service Center

Raleigh NC 27699-1651

# Information Request Date submitted \_\_\_\_\_\_\_\_\_\_\_ Date received \_\_\_\_\_\_\_\_\_\_\_\_\_

The North Carolina Natural Heritage Program provides information on the distribution of rare animals, rare plants, natural communities, Natural Heritage Natural Areas, Dedicated State Nature Preserves, and Registered Heritage Areas. To request information, please complete this form and submit to NCNHP. Responses to information requests will typically be provided in two weeks; however, complex requests or requests received during periods of heavy workload may require additional time.

|  |  |
| --- | --- |
| Contact Information | |
|  | |
| Name |  |
| Company |  |
| Street Address |  |
| City ST Zip Code |  |
| Phone |  |
| Fax |  |
| E-Mail Address |  |
| Project Information | |
| Project Name |  |
| Project Number |  |
| Project Location | Latitude \_\_\_\_\_\_\_\_\_\_\_\_\_ Longitude \_\_\_\_\_\_\_\_\_\_\_\_\_ (in decimal degrees) |
|  | County \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Topographic Quad \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Project Type: Sensitive Environment \_\_ Transportation \_\_ Forestry \_\_ Energy \_\_ Other \_\_ | |

|  |
| --- |
| Project Description: Please provide all of these \* items with your request. |
| \*1. This completed **information request form**.  \*2. A **cover letter** **describing the proposed activity**, including existing vegetation cover, structures at the site, and the type of data requested. Additional pages may be provided by email attachment or through the mail.  \*3. A copy of appropriate USGS topographic mapwith the **project area clearly outlined**.  Additional information that would be useful:  a. GIS shape files of the project area.  b. A county map with major highways, rivers, creeks, and towns labeled is acceptable if accompanied by a project site map.  c. Project boundary overlaid on a recent aerial photo  d. Parcel identification number(s) for the project area |
|  |